

South Dakota Habitat Conservation Fund Board Agenda



April 5, 2016 9:00 AM – Noon CDT
 Matthews Training Center – Foss Building
 523 E Capitol Avenue - Pierre, SD

Conference Call Information
 Dial in number: 866.410.8397
 Conference Code: 308 946 8070

<u>TOPIC</u>	<u>PAGES</u>	<u>ACTION</u>	<u>TIME</u>
CALL TO ORDER Housekeeping, changes to agenda, declaration of conflict of interest			5
REVIEW MINUTES (NOTES) FROM DECEMBER 21, 2015 MEETING & APPROVE	pp. 1-3	ACTION ITEM	10
FINANCIAL REPORT 1. Fund Reports from SD Community Foundation	pp. 4-7	INFORMATION	15
FUNDS DESIGNATED FOR ENDOWMENT 1. Old Business – Need donor’s approval to transfer spendable funds to endowment as per SD Community Foundation request (send formal request to TNC)		ACTION ITEM	10
REQUEST FOR CHANGES TO GRANTS 1. DU Requests for Modification of Schedules a. Swan Lake Restoration – Extend completion deadline to June 30, 2017 b. Mallard Dam Repair – Extend completion deadline to December 1, 2017. c. Hyde County ROW Project – Extend completion date to June 30, 2017. d. Highway 37 ROW Project – Extend completion late to June 30, 2017. 2. DU request for changes to funding source for match for RCPP project	pp. 8-12	ACTION ITEM	15
DISTRIBUTIONS 1. DU grant distributions pending, subject to approval of changes 2. PF grant distributions have been completed		INFORMATION	10
DISCUSSION ON DIVERSIFYING THE FUND’S MISSION	pp. 13-48	DISCUSSION/ POSSIBLE ACTION	30
FUNDRAISING 1. Discussion of fundraising strategies to match Governor Dugaard’s Million Dollar Challenge. 2. Buddy Seiner-SDCF resources for endowment fundraising		DISCUSSION	45
DRAFT ARTICLES OF INCORPORATION 1. Review draft Articles of Incorporation 2. Need volunteers to sign as incorporators	pp. 49-53	DISCUSSION/ POSSIBLE ACTION	30

<ul style="list-style-type: none"> 3. File Articles of Incorporation with Secretary of State's Office 4. Application for EIN 5. Corporate resolution to open checking account, signatories 6. Initial contributions to pay fee for IRS Letter of Determination 7. Form 1023-EZ. 3 pages, fee is \$400 if annual revenues projected to be \$50,000 or less. 8. Full Form 1023-26 pages, \$850 if projected to be more than \$50,000 per year. Takes 2 to 12 months to review. 			
<p>BOARD MEMBERSHIP</p> <ul style="list-style-type: none"> 1. Barry Grossenburg has resigned (one-year term) 2. Suggestions for filling this board vacancy 		DISCUSSION	10
<p>NEXT MEETING DATE</p>		DISCUSSION	5
<p>ADJOURN</p>			